

## Terms & Conditions

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### APA Rates

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The information in this document refers to all projects except for APA commercial shoots. Please see the linked document for APA crew terms and conditions: [APA RATES](#).

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### Rates & Hours

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Rates are based on a standard day length of 10 hours but can be negotiated to accommodate longer shoots.

A typical day will include a one-hour break roughly halfway through the schedule which is included within the agreed day length.

If either equipment is to be supplied, or if the shoot is outside the M25, start/finish times are calculated from base to base. The base is considered my office address in London, SE1.

Where a shoot is within the M25, the start/finish times are calculated from the filming location or call/wrap locations.

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### Overtime & Breaks

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Overtime will be charged for any hour or part of an hour worked over the agreed day length.

The standard overtime fee is 1.5x the aggregated hourly rate. The hourly rate is the standard day rate/10. If overtime occurs after midnight, it is calculated at 2x the hourly rate hereinafter referred to as T1.5 and T2, respectively.

A lunch or dinner break will be charged as T1.5 overtime if missed.

If no break is offered within 6 hours of starting work, then a missed meal break will be charged at T2.

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### Travel Days

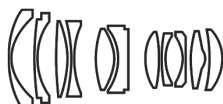
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Travel days will be charged at a pre-negotiated rate of no less than 50% of the agreed day rate.

If travelling in the evening or after a separate shoot, time will be charged as T1.5 for every hour travelled or a half-day travel rate, whatever works out cheaper for the client.

Transport costs will be covered by production and either charged as an expense on the invoice or booked by production ahead of the shoot.

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## **Cancellation**

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In order to protect the freelancer's time, standard cancellation fees apply if a confirmed shoot is cancelled.

If a cancellation notice is given within less than 48 hours from the shoot start time, the fee is 100% of the agreed day rate. For multi-day shoots, the cancellation fee is up to 50% of the entire labour fee for up to the 10th shooting day.

If given 48 hours or more notice, the cancellation fee is 50% of the agreed day rate or 30% of the total for multi-day projects.

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## **Expenses**

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Expenses incurred while rendering services, such as transport, lodging and consumables, will be added to the invoice unless all necessary resources are provided by production.

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## **Payment Terms**

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Payment terms are strictly upon receipt of the invoice.

Invoices are due for payment within 30 calendar days of the invoice date or prior to the delivery of any master assets when applicable.

Late payment fees will be added on top of the original total with an £80 base compensation for late payment plus 1% of the original total for each day after the due day on the invoice.

Equipment hire will be charged separately from labour and upfront if not pre-negotiated or for new accounts.

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## **Hire of Equipment**

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The client assumes responsibility for all equipment hired from Andrei Sas which is lost, stolen or damaged by its employees or whilst in the care of its employees, contractors or collaborators.

As such, any costs incurred as a result of loss/damage/replacement costs incurred by Andrei Sas as a result of such loss will be charged to the client.

Clients must provide proof of valid insurance before equipment can be prepared.