

October 2024

### Terms & Conditions

#### Rates & Hours

Andrei Sas is a self-employed freelancer solely responsible for their tax and national insurance contributions and will be hereinafter referred to as the "contractor".

The information in this document refers to all projects except for APA commercial shoots. Please see the liked document for APA crew terms and conditions: <u>APA RATES</u>.

All labour rates are based on a standard day length of 10+1 hours but can be negotiated to accommodate longer shoots.

Each shooting day must include a one-hour lunch break roughly halfway through the schedule.

If either equipment is to be directly supplied, or if the shoot is outside the M25, start/finish times are calculated from base to base at the contractor's discretion. The base is considered the contractor's office address in central London, SE1.

Where a shoot is within the M25, the start/finish times are calculated from arrival at the filming location or call/wrap locations.

### Overtime & Breaks

Overtime will be charged for any hour or part of an hour worked over the agreed day length.

The standard overtime fee is 1.5x the aggregated hourly rate. The hourly rate is the standard day rate divided by 10.

If overtime occurs after midnight, it is calculated at 2x the hourly rate hereinafter referred to as T1.5 and T2, respectively.

A lunch or dinner break will be charged as T1.5 overtime if missed. If no break is offered within 6 hours of starting work, then a missed meal break will be charged at T2.

### Travel Days

Travel days will be charged at a pre-negotiated rate of no less than 50% of the agreed day rate.

If travelling in the evening or after a separate shoot, time will be charged as T1.5 for every hour travelled or a half-day travel rate, whatever works out more cost-effective for the client.

Transport costs are to be covered by the client and either charged as an expense on the invoice or booked by production ahead of the shoot.



# **Booking & Cancellation**

In order to confirm a booking a 50% booking deposit is to be paid before the shoot can be locked into the contractor's work diary. This deposit can be waved at the contractor's discretion for recurring or proven trust-worthy clients.

Standard cancellation fees apply. If a confirmed shoot is cancelled the contractor can demand compensation as follows:

If the cancellation notice is given within less than 48 hours from the shoot start time, the fee is 100% of the agreed labour rate for the project.

If the cancellation notice is given more than 48 hours before the first shoot day, the cancellation fee is 50% of the agreed labour rate for the project.

### Payment Terms & Expenses

Payment terms are strictly upon receipt of the invoice.

Invoices are due for payment within 30 calendar days of the invoice date or prior to the delivery of any master assets when applicable.

Late payment fees will be added on top of the original total with an £80 base compensation for late payment plus 1% cumulative interest for the original total for each day after the due day on the invoice.

Equipment hire will be charged separately from labour and upfront if not pre-negotiated or for new accounts.

Expenses incurred while rendering services, such as transport, lodging and consumables, will be added to the final invoice unless all they are provided by production.

## Hire of Equipment

The client assumes responsibility for all equipment hired from or through Andrei Sas which is lost, stolen or damaged by its employees or whilst in the care of its employees, contractors or collaborators.

As such, any costs incurred as a result of loss or damage of hired equipment by Andrei Sas that are outside the contractor's own actions will be charged to the client.

Clients must provide proof of valid hired equipment insurance covering all days from collection to return before equipment can be prepared.

If negotiated in advance, the contractor can arrange the booking of bespoke equipment insurance on behalf of the client at standard industry rates and charge them for it along with the booking deposit.